**UNIT CALENDAR REQUIREMENTS**

Your unit **calendar** should indicate how you would sequence the in-class activities and assignments included in your unit. List key activities for each day and include necessary due dates. The example below should give you a sense of the level of detail I’m expecting.

**Format:** You may choose the format that reflects how you plan. This might be an actual old-school calendar, or it might be written in prose form. Another possible format is the calendar included on Sarah Wessling’s unit plan organizer. (You can find this on the weebly site in the Unit Plan section under “Planning Your Unit Calendar.”)

**EXAMPLE OF A UNIT CALENDAR**

Dawn Reed's unit calendar for the "This I Believe” Podcasting Project

(adapted from *The Digital Writing Workshop* by Troy Hicks, 2009, pp. 66-68)

The following steps are roughly the sequence that my class took to create podcasts. These steps took place over the course of a four-week unit in which I taught for a ninety-minute block schedule each day.

Days 1 and 2

1. Grossman's article from *Time* magazine "The Time Person of the Year in 2006 is You."

2. Gateway activity: Written reaction to and discussion of article to generate essential questions.

4. Silent discussion

5. Set up blogs; 1st entry is reflection on essential questions so far

Days 3 and 4

1. Listen to podcast from “This I Believe” / Read and discuss Tony Hawk essay
2. Introduce Podcasting Project / Blog initial statement of beliefs / Small-group brainstorming of topics.

Days 5 and 6 (Computer Lab)

1. Listen to several This I Believe podcasts / Blog responses comparing and evaluating podcasts / Discussion to generate list of effective features of blogs
2. Visit Digital Voices website. Comment on at least one podcast. / Discussion – add to effective features list.

Days 7-14 (Computer Lab)

1. Drafting their This I Believe podcast scripts.
2. Peer review workshop on scripts
3. Listen/discuss intro and outro clips of sample podcasts / Plan intros and outros of their podcasts. Practice.
4. Introduce Audacity editing program using Screencasts / Practice with sample clip / Begin recording podcasts

Days 15-20 (Computer Lab)

1. Discuss publication plans / Create flyers / Continue recording.
2. Peer revision workshops on intros, outros, body of podcast / Use Audacity to splice sections together.
3. Peer revision workshops on complete podcast / Continue splicing and begin editing in Audacity
4. Blog self-assessment using scoring guide and post podcasts to blogs.
5. Listen to one another's podcasts on peers’ blogs and post comments.
6. Public “showing” to school! / Write final reflections on unit to turn in.